

City of Lincoln Appointment Application

The purpose of this form is to obtain general information for use in the nomination and confirmation process for appointments by the Mayor and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointments. If you have recently prepared a biography or resume, PLEASE ATTACH IT TO THIS FORM.

Complete both sides and return to: Mayor's Office, 555 South 10th Street, Lincoln NE 68508. FAX: 441-7120

PERSONAL INFORMATION

NAME (please type or print last name, first name, and middle initial)

☐ Mr. ☐ Ms. ☐ Miss. ☐ Mrs.

Legal Residence	Street	City	State	Zip	County
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Business Address	Street	City	State	Zip	County
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Residence Telephone () _____ Business Telephone () _____

Applicant Occupation _____ Employer _____

E-mail Address _____

To assist in the selection, you are asked to voluntarily provide information which is necessary for statistical reporting purposes. Under State and Federal Law, this information may not be used to discriminate against you.

Affirmative Action Information: Sex ☐ Male ☐ Female Racial/Ethnic Background _____

EDUCATION

Schools attended including High School

School	Location	Dates	Major/Degree
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PRESENT OR PREVIOUS COMMUNITY/VOLUNTEER ACTIVITIES

EMPLOYMENT

Employer	Location	Dates
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CITY OF LINCOLN

City Boards, Task Forces & Commissions

*Please check City boards, task forces or commissions for which you would like to be considered for appointment.
Please number your selections in order of interest.*

ADMINISTRATION

- ☐ Emergency Medical Services Board
- ☐ Lincoln City Library Board
- ☐ Lincoln Electric System Administrative Board
- ☐ Lincoln Housing Authority Board
- ☐ City Personnel Board

BUILDING & SAFETY

- ☐ Building Code Board of Appeals
- ☐ Code Study Committee
 - ☐ Building Code Task Force
 - ☐ Electrical Code Task Force
 - ☐ Mechanical Code Task Force
 - ☐ Plumbing Code Task Force
 - ☐ Uniform Code Task Force
- ☐ Dangerous Building Code Board of Appeals
- ☐ Electrical Advisory, Appeals & Examining Board
- ☐ Examining Board of Plumbers
- ☐ Fire Sprinkler & Chemical Examining Board
- ☐ Gas Piping Exam Board
- ☐ Heating, Ventilating & Cooling Advisory & Appeals Board
- ☐ Heating, Ventilating & Cooling Examiners Board
- ☐ Housing Advisory & Appeals Board
- ☐ Plumbing Code Board of Appeals
- ☐ Uniform Fire Code Board of Appeals
- ☐ Water Conditioning Board of Examiners

ENVIRONMENT

- ☐ Air Pollution Advisory Board
- ☐ Water Conservation Task Force

GENERAL GOVERNMENT SERVICES

- ☐ Auditorium Advisory Board
- ☐ Cable Advisory Board
- ☐ Charter Revision Commission
- ☐ Government Access & Information Committee
- ☐ Workforce Investment Act Board
- ☐

HEALTH & HUMAN SERVICES

- ☐ Community Health Endowment Board of Trustees
- ☐ Commission on Human Rights
- ☐ Lincoln Area Agency on Aging Advisory Council
- ☐ Lincoln-Lancaster Women's Commission
- ☐ Lincoln-Lancaster County Board of Health

PARKS & RECREATION

- ☐ Parks & Recreation Advisory Board
- ☐ Community Forestry Advisory Board
- ☐ Veterans Memorial Gardens Council

PLANNING & DEVELOPMENT

- ☐ Board of Zoning Appeals
- ☐ Community Development Task Force
- ☐ Downtown Business Area Improvement Board
- ☐ Economic Development Loan Committee
- ☐ Historic Preservation Commission
- ☐ Lincoln-Lancaster County Planning Commission
- ☐ Nebraska Capital Environs Commission
- ☐ Urban Design Committee

TRANSPORTATION

- ☐ StarTran Advisory Board
- ☐ Taxicab Review Board
- ☐ Pedestrian/Bicycle Advisory Committee

OTHER

- ☐ Citizen Handicapped Parking Patrol
- ☐ Citizen Police Advisory Board
- ☐ Mayor's Committee for International Friendship
- ☐ Mayor's Multicultural Advisory Committee
- ☐ Relocation Assistance Appeal Board
- ☐ Procurement Appeals Board

COLETTE M. MAST
1832 Washington Street, #2
Lincoln, NE 68502
(402) 474-2302
Email: cokeym@hotmail.com

EDUCATION

University of Nebraska-Lincoln
Bachelor of Arts in Sociology, May 2000
Minor in Ethnic Studies

EMPLOYMENT EXPERIENCE

- 8-01** **Graduate Research Assistant, Teachers College**
Current **University of Nebraska-Lincoln**
- Assist Professor Gayle A. Buck with Research Project
 - Conduct extensive research on ESL and Science Education information
 - Perform behavior observations in school classroom
- 8-01** **Minority Health Outreach Worker, Reclaiming a Holistic Lifestyle**
Current **Indian Center, Inc.**
- Assist and advocate for American Indians with healthcare needs
 - Provide transportation for medical and human service appointments
 - Assist Executive Director with grant writing and committee responsibilities
- 10-0** **Workforce Program Assistant, Workforce Investment Act Program**
8-01 **Indian Center, Inc.**
- Assisted WIA participants with educational and vocational goals
 - Provided case management and information for clientele
 - Assisted the program director with monthly reports and grant implementation
- 2-00** **Academic Tutor, Athletic Department**
8-01 **University of Nebraska-Lincoln**
- Assisted UNL student-athletes on an individual basis with coursework in Sociology
 - Developed instructional strategies to promote learning and independence
 - Enforced NCAA rules for academic code of conduct
- 10-99** **Research Assistant, Sociology Department**
9-00 **University of Nebraska-Lincoln**
- Conducted qualitative interviews with American Indian adults
 - Recruited research participants for project
 - Collected statistical information for report analysis

SCHOLARLY DISTINCTIONS

UNL, Summer Institute for Promising Scholars, 1994
UNL, Chancellors Leadership Class, 1994-95
UNL, Davis Scholar 1994-96, 1998-2000

UNL Ronald E. McNair Scholar, 1996-2000
UNL, David Scholar 1994-95
Outstanding Achievement Award, Northern Cheyenne Tribe, 1996
Native American Grant Scholar 1996-97, 1998-2000
Deans List at Southeast Community College
Deans List at University of Nebraska-Lincoln
Vanetta Aaron Paper Competition Award, 1999-2000 Academic Year
Alpha Kappa Delta, beta chapter, International Sociological Honor Association

COMMUNITY INVOLVEMENT

U.N.I.T.E. (University of Nebraska Inter-Tribal Exchange) member 1994-99
Legal Services of Southeast Nebraska board member 1997-1999
Diversity Council member for Lincoln Journal Star 1998-1999
Advocate for American Indian education
Serve as guest lecturer upon request for UNL, SCC, local public schools and community organizations

COMPUTER SKILLS

Typing Speed- 55 wpm
Microsoft Office 2000 and XP
Internet Explorer, Netscape Navigator
SPSS 8.0

RESEARCH EXPERIENCE

NeIEA Project: The Educational Status of Native Americans in Nebraska: A Statistical and Qualitative Profile. Assisted Dr. Helen Moore, Project Coordinator.

McNair Academic Year Independent Study: Why is the dropout rate so high for American Indians in the state of Nebraska? Exploratory research paper completed for Dr. Helen Moore, Fall 1998.

Senior theory project Sociology 455: The role of American Indian women in feminism. Paper completed for Instructor Thomas Sanchez, Fall 1999.

RESEARCH IN PROGRESS

Curriculum and Instruction: American Indian Revitalization and Renewal Language Programs. Independent Project for Dr. David Callejo-Perez.

The Legacy of Conquest and American Indian education in Nebraska: University of NE-Lincoln. An examination of multicultural education methods in Nebraska public schools. An analysis was developed to examine the quality of relationships between American Indian students and faculty.

An Exploration of Presbyterian Missionaries in Arizona: University of Arizona
This project examined the life of Charles H. Cook (Presbyterian missionary) and the impact he had on Indian education in Arizona.